

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, June 10, 2024

A regular meeting of the Board of Education was held on Monday, June 10, 2024, in the Gymnasium of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey.

The meeting was called to order at 7:00 p.m. by the President, Ms. Paladino

Ms. Paladino read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **December 15, 2023**. Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Davis, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mrs. Zanca

Absent: Mr. Donatello, Mr. Yannetti

Also Present: Mr. Chirichella, Ms. Schaefer

3 people in attendance

Ms. Paladino led the Board in the Flag salute

Private Session:

Mr. Tornambe motioned, Ms. Davis seconded to Private session @7:02 p.m. – Student Matters

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Student Matters

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Ms. Davis motioned, Mr. Tornambe seconded, to return to public session @8:04 p.m.

Presentations: None

Public Discussion on Agenda Resolutions: None

Ms. Paladino read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: None

Approval of Correspondence: 5/24

(On file in the business office) moved by Mr. Tornambe, seconded by Ms. Davis

Ayes: Mr. Davis, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mrs. Zanca

Nays: None

Abstain: None

Absent: Mr. Donatello, Mr. Yannetti

Report of the Superintendent:

Mr. Chirichella opened his discussion by providing the board with the current enrollment which is at 242 students. He shared some good news with the board which included Mrs. Boland's 3rd Grade as the Bulldogs of the Month for the best attendance for the month of May. Mr. Chirichella recognized all the successful events that took place in May. He thanked and congratulated the students and their teachers for all their hard work. He thanked the PEO, Mr. Ramagli, the Student Council, Main Office staff, Police and Fire department for making it a great event. He thanked the teachers, teacher aides and the Main Office Staff for the planning and organizing of the Pre-K and Kindergarten celebrations. He congratulated all the students. Other matters discussed included the 8th grade Dinner Dance which was a great success and thanked the parents for all their efforts in fundraising, planning the event and making it a special evening for all the students. He thanked the staff who assisted in chaperoning the event. He provided dates and times for the annual awards assembly, the student/faculty volleyball game, the 8th grade graduation and the summer program that would start July 1 through July 26th. Mr. Chirichella introduced Mr. Bert Arifaj who would be joining our district as the new Business Administrator/Board Secretary effective July 1, 2024.

He closed his Superintendent's report by thanking all of the Memorial School faculty and staff for a successful school year and wished everyone an enjoyable summer.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mr. Tornambe seconded by Mr. Paladino

EDUCATION

1. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following for the school year 2023-2024:

Accept Monthly Discipline Report

Month	In/Out School Suspensions
September 2023	1
October 2023	0
November 2023	2
December 2023	3
January 2024	0
February 2024	1
March 2024	0
April 2024	0
May 2024	1

2. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following for the school year 2023-2024:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2023	1
October 2023	1
November 2023	0
December 2023	1
January 2024	0
February 2024	0
March 2024	0
April 2024	1
May 2024	0

3. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following for the school year 2023-2024: *The Monthly District Calendar** (Attachment A)
4. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the agreement between Delta-T Group and the South Hackensack Board of Education for various staffing and evaluation services effective July 1, 2024 to June 30, 2025 *(on file in the business office)*
5. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the agreement between Homecare Therapies dba/ Horizon Healthcare Staffing and the South Hackensack Board of Education for various staffing and evaluation services effective July 1, 2024 to June 30, 2025 *(on file in the business office)*

SPECIAL EDUCATION

6. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the new placement of the Special Education student listed below for the reminder of the 2023-2024 school year effective date May 9, 2024 to June 30, 2024

Student ID#	School Attending	Tuition (Does not include Transportation)
0167	Ridgefield Park	\$10,776.11

7. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following special education students to attend a summer program or extended school year program for 2024:

Student ID#	School	Effective Date	Tuition (does NOT include transportation)	Related Services
90046	South Bergen Jointure Commission	July1 - July 26, 2024	\$4,250	OT/PT/SP
0127	South Bergen Jointure Commission	July1 - July 26, 2024	\$4,250	OT/SP/Counseling

90022	South Bergen Jointure Commission	July1 - July 26, 2024	\$4,250	OT/PT/SP
90041	South Bergen Jointure Commission	July1 - July 26, 2024	\$4,250	OT/PT/SP
90014	The Phoenix Center	July 1 - July 26, 2024	\$8,096	\$3,420.00 (1:1 Aide) OT/PT/SP
724	Bergen County Special Services	July 1- July 26, 2024	\$5,550	Counseling
90034	Bergen County Special Services	July 1- July 26, 2024	\$5,550	Counseling/SP
938	Bergen County Special Services	July 1- July 26, 2024	\$5,550	Counseling (1:1 Aide)
0152	Bergen County Special Services	July 1- July 26, 2024	\$5,550	OT/SP/Counseling (1:1 Aide)

8. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the agreement between Kid Clan Services, Inc and the South Hackensack Board of Education - for Occupational, Physical and Speech Services and Bilingual Evaluations for the 2024-2025 school year . *(on file in the business office)*

PERSONNEL

9. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve Rana Alshaikh-Mahmoud to work as a 1:1 Aide with Student #946 effective May 21, 2024 to June 19, 2024 at a per diem rate of \$135.00.
10. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the job description for Bookkeeper/Accountant. *(as presented)*
11. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the salary of the superintendent of schools listed below for the 2024-2025 school year, effective July 1, 2024 to June 30, 2025.

Staff	2024-2025	Gross
Chirichella, Jason	\$188,895	\$188,895

12. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the re-hiring of the following tenured staff members at the salaries listed below for the 2024-2025 school year, effective July 1, 2024 to June 30, 2025.

Staff	Salary 2024-2025	Longevity 2024-2025	Gross
Stefano, Evelyn	\$45,635	N/A	\$45,635
Schaefer, Elizabete	\$87,227	\$4,800	\$92,027

13. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the re-hiring of the following non-tenured staff members at the salaries listed below for the 2024-2025 school year, effective July 1, 2024 to June 30, 2025.

Staff	Salary 2024-2025	Gross
Kropp, Stephanie	\$68,894	\$68,894
Sheppard, Steven	\$53,820	\$53,820
Zahn, JoAnne	\$119,057	\$119,057

14. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the re-hiring of the following non-tenured staff member at the salary listed below for the 2024-2025 school year, effective September 1, 2024 to June 30, 2025.

Staff	2024-2025	Gross
Manresa, Nicollette	\$87,696	\$87,696

15. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following staff member to work summer hours related to Child Study Team services to comply with NJ administrative code for special education not to exceed 20 days as per contract.

Staff	Dates	Rate
Manresa, Nicollette	June 20, 2024-June 30, 2024	\$62.76/hour
	July 1, 2024- August 31,2024	\$64.96/hour

16. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the re-hiring of the following non-tenured staff member at the salary listed below for the 2024-2025 school year, effective July 1, 2024 to June 30, 2025.

Staff	2024-2025	Gross
Kearns, Joseph	\$46,768	\$46,768

17. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the re-hiring of the following non-tenured staff member at the salary listed below for the 2024-2025 school year, effective July 1, 2024 to June 30, 2025

Staff	2024-2025	Longevity	Head Custodian	Gross
Marini, Silvio	\$73,695	\$1,400	\$5,000	\$80,095

*(Gross salary will be prorated July 1, 2024 - August 31, 2024)

18. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the re-hiring of the following School Security Officer effective September 1, 2024 to June 30, 2025

<u>Name</u>	<u>Rate of Pay</u>
Schreck, Laura	\$31/ hour

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the payout for the following stipend for the school year 2024-2025.

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>
Kropp, Stephanie	Coordinator of the School Nutrition Program	\$3,000

20. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the re-appointment of the following individual for the 2024-2025 school year, effective July 1, 2024 to June 30, 2025

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Lemonie, Patricia	National School Lunch Program & Assistant Coordinator	\$20/per hour <i>*Not to exceed 15 hours per week</i>

21. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the appointment of the following individual for the 2024-2025 school year, effective July 1, 2024 to June 30, 2025.

<u>Name</u>	<u>Position</u>	<u>Gross</u>
Cozzitorto, Patricia	Staff Accountant/Payroll	\$12,000.00

22. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the ap of the following School Security Officer for the Summer Program effective July 1, 2024 to July 26, 2024

<u>Name</u>	<u>Rate of Pay</u>
Schreck, Laura	\$28/ hour

23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the appointment of the following faculty/staff for the summer program, effective July 1, 2024 to July 26, 2024

<u>Teacher</u>	<u>Time</u>	<u>Rate Per Day</u>	<u>Total Stipend</u>
DeRogatis, Elizabeth	8:15am-1:15pm	\$175/day	\$3,325
Mainieri, Jaymie	8:15am-1:15pm	\$175/day	\$3,325
Rossi, Carolina	8:15am-1:15pm	\$175/day	\$3,325
Marrella, Kelly	8:15am-1:15pm	\$175/day	\$3,325
Hartmann, Theresa	8:15am-1:15pm	\$175/day	\$3,325

DeVito, Joanne	8:15am-1:15pm	\$175/day	\$3,325
Nti, Veronica	8:15am-1:15pm	\$175/day	\$3,325
Molina, Diana	8:15am-1:15pm	\$175/day	\$3,325
Gould, Mary	8:15am-1:15pm	\$175/day	\$3,325
Miranda, Jianna	8:15am-1:15pm	\$175/day	\$3,325
Coban, Lora	8:15am-1:15pm	\$175/day	\$3,325

**paid with funds: 11-422-100-101-A1*

24. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the appointment of the following individual for the 2024-2025 school year, effective July 1, 2024 to June 30, 2025.

Name	Position	Hourly Rate
Scholz, Robyn	Bookkeeper/Accountant	\$60/per hour <i>*Not to exceed 14 hours per week</i>

25. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the appointment of Bert Arifaj - Business Administrator/Board Secretary at a salary of \$145,000 effective July 1, 2024 to June 30, 2025 - (start date TBD and salary prorated)

**pending executive county superintendent approval*

26. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the hiring of the individuals below as summer custodians, effective July 1, 2024 through August 31, 2024

Staff Name	Rate
Peros, Dragomir	\$20.00/hr
Serrano, Johnns	\$20.00/hr

**paid with funds: 11-000-262-100-A3*

27. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the retirement of the individual listed below effective September 1, 2024

Silvio Marini - Custodian

28. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the resignation with regret of the individual listed below:

Anna Kisker - Elementary School Teacher - Effective 6/30/2024

POLICY

NONE

FINANCE

29. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the Facility Use Application request from the South Hackensack Strikers to use the soccer/turf field for soccer practices and games - Mondays, Wednesdays and Thursday for practices (5 p.m. - 7:00 p.m), Sunday for soccer games - July 8, 2024 to August 30, 2024.

30. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following technology purchases per: NJSA 18A:18A10(a)

Contract: EDS Bid#12297 titled MSRP Tech/AV/Computer/Interactive Whiteboards

HCESC Co-Op NJ State Approved #34HUNCCP

Interactive Technology for Classrooms & Meeting Rooms

#HCESS-CAT-23-07

Keyboard Consultants Inc. Purchase Order #400508

(1) AP9- A65-- NA-1 Mobile Promethean ActivPanel 65" -	\$2,497.00
Installation – Professional installation -	\$485.00
PRM-CHROMEBOX - Promethean Chromebox - Google Certified -	\$289.00
Miscellaneous items per attached quote -	\$1,772.00
Total - \$5,043.00	

****paid with ARP ESSER - 20-487-400-731***

31. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following technology purchases per: NJSA 18A:18A10(a)

NJ State Contract: Dell NASPO computer equipment PA - New Jersey

Quote #3000177537186.1 (50) Chromebooks 3110 w/ProSupport Plus

Dell Marketing L.P . Purchase Order #400512

Total - \$15,423.50

****paid with ARP ESSER - 20-487-100-600-00***

32. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following purchases:

Company	Item	Amount
Greenwood Publishing Group, LLC DBA/Heinemann	Literacy Intervention	\$16,159.46 <i>*paid with ARP ESSER funds - 20-487-100-600</i>
Vex Robotics, Inc	Educational Kits	\$5,617.00 <i>*paid with ARP ESSER funds -20-490-100-600</i>
Savvas Learning Company, LLC	Grades K-8 SAVVAS Digital summer learning package	\$4,800.04 <i>*Paid with ARP ESSER funds - 20-487-100-600 20-489-100-600</i>

33. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approves the SFA to SFA contract with the Hackensack Board of Education for the 2024-2025 school year.
34. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the breakfast and lunch program meal prices for 2024-2025 school year as follows:

<u>PROGRAM</u>	<u>FULL PRICE</u>	<u>REDUCE PRICE</u>
Breakfast	\$2.75	0
Lunch	\$4.25	0
Milk	Included with Meal	Included with Meal

and approve a vended meals agreement with the Hackensack Board of Education for vended meals to include delivery at a cost of \$2.75 per breakfast and \$4.25 per lunch for a total estimated cost of \$67,275

35. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the agreement between the South Bergen Jointure Commission and the South Hackensack Board of Education for the 2024-2025 school year for the use of Classrooms July 1, 2024 through July 26, 2024 at a cost of \$12,550.00 *(on file in the business office)*
36. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Linkage Agreement between the South Bergen Jointure Commission and the South Hackensack Board of Education for the 2024-2025 school year from September 1, 2024 and ending June 30, 2025 at a cost of \$263,620.00. *(on file in the business office)*
37. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the Interim Business Administrator to pay June 2024 bills.
38. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following corrected reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). *(Attachment B)*
Board Secretary's Report
Treasurer's Report
July 2023 - October 2023
39. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). *(Attachment C)*
Board Secretary's Report
Treasurer's Report
Monthly Fund Transfer Report
November 2023
40. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). *(Attachment D)*
Board Secretary's Report
Treasurer's Report
Monthly Fund Transfer Report
December 2023

41. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

42. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the actual payroll for the month of May 2024 in the amount of \$407,465.68 that the President of the Board, the School Interim Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

43. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the estimated payroll for the month of June 2024 in the amount of \$375,000 the President of the Board, the Interim School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$375,000.

44. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the Bill List for May 2024.

(Attachment E)

Fund 10	\$ 728,190.05
Fund 20	\$ 71,479.00
Fund 30	\$ 0
Fund 40	\$ 0
Fund 50	\$ 11,728.16
Total	\$ 811,397.21

45. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the authorization to participate in the South Bergen VII Workers Compensation Pool for the 2024-2025 school year.

46. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following for the 2024-2025 school year:

Transfer of funds to Maintenance Reserve in an amount not to exceed \$500,000

Transfer of funds to Capital Reserve in an amount not to exceed \$1,500,000

47. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education establish a petty cash fund with a maximum of \$250.00 with a withdrawal cap not to exceed \$50.00 for the 2024–2025 school year.
48. Be it Resolved that the Board of Education approve the Interim Business Administrator to approve bids, approve account transfers, pay bills, approve construction change orders, in between board meeting on an emergency basis with lists of such bids, transfers, payments, construction change orders subject to presentation and ratification at the next business meeting of the board.

Roll Call:

Ayes: Ms. Davis, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mrs. Zanca
Nays: None
Abstain: None
Absent: Mr. Donatello, Mr. Yannetti

Resolutions Approved

OPEN PUBLIC HEARING: None

Adjournment:

Meeting adjourned at 8:13 p.m.
Moved by Ms. Davis, seconded by Mr. Tornambe
All in favor

Respectfully submitted,

Beverly Vliestra
Board Secretary

June 2024 Meeting | May Correspondence

To:	From:
<i>Board of Education</i>	<i>Tatjana Castillo; Teacher Request for her child to attend Memorial School for the 2024-2025 school year</i>
<i>Board of Education</i>	<i>Anna Kisker; Teacher Letter of Resignation</i>
<i>Board of Education</i>	<i>Silvio Marini; Custodian Letter of Retirement</i>